## **Check List**

Income Earnings (including self-employed) Bank and bond interest Stock dividends Interest in any partnership, S corporation, or tax shelter Income from a trust or estate Rentals Unemployment compensation Pension or annuity W-2 1099 1099-DIV 1099-INT K-1

Expenses Medical expenses Interest payments Taxes Charitable contributions w/ acknowledgements from the charity Moving expenses Business expenses Business expenses Mortgage interest or points, including Form 1098 Substantial theft or casualty losses Investment-related expenses

Purchases Record of all purchases of personal property used in a trade or business

Securities Securities sold or purchased Broker conformation slips Monthly brokerage statements Form 1099-B Real Estate Any Information On Sale of personal residence Sale of business real estate Purchase of personal residence Purchase of business real estate Sale or purchase of other property Improvements

Retirement Record of all retirement plan contributions and distributions 1099-R for withdrawals Social Security benefits received.

Miscellaneous

All income, expense and loss items that do not fall in the above categories,

such as awards and settlements in personal injury cases

Alimony payments and receipts

Child care expenses

State and local tax payments

Tax refunds

Amounts and dates of estimated tax payments (federal and state) Social Security numbers for all dependents including children

If you have any questions please do not hesitate to call us